

# Activity Analysis

Discussion 1				Discussion 2
Task/Activity	Skill (R/UR) (Registered/ Unregistered)	Approx Time for R tasks per day	Individual/Tea m (I/T)	Profession Specific (x/√)
Patient personal care	R/UR		T	
Patient checking, observation	R/UR		T	
Patient related administration and recording	R/UR		T	
Document updating	R/UR		T	
Planning for day	R/UR		T	
Handover	R		T	
Medication to patient	R		I	
Order medication	R		I	
Administer medication	R		I	
Review Medication	R		I	
Collect medication	R/UR		T	√
Dispose of medication	R/UR		T	√
Training	R/UR		T	
Lunch clubs	R/UR		T	
Patient Capacity assessment	R/UR		T	
Feeding assistance	R/UR		T	
Review drug chart	R		I	
Patient capacity assessment and monitoring to support discharge	R/UR		T	
Liaising with community services	R/UR		T	
Memory group	R/UR		T	
Review of oral care	R/UR		T	
Student education	R/UR		T	
Re-stock stores	R/UR		T	

Linen management	R/UR		T	
Patient and carer education and advice	R/UR		T	
Patient transportation	R/UR		T	
Review on board round	R/UR		T	
Clean bed area/Infection control	R/UR		T	
Discharge summaries	R/UR		T	
Discharge planning	R		I	
Risk assessments	R		I	
Medication available	R/UR		T	
Blood glucose monitoring	R/UR		T	
Venepuncture	R/UR		T	
Catheter Care	R/UR		T	
MDT planning/liaison	R		T	
Practice of skills gained in therapy	R/UR		T	
Wound dressing	R/UR		T	
Outdoor mobility	R/UR		T	
Monitoring food consumption and waste	R/UR		T	
Therapeutics intervention with family/carer	R/UR		T	
Social interaction with patient ie games, newspapers, activities	R/UR		T	
Waste management - Sharps	R/UR		T	

**Notes:**

- Aspects of tasks related to medication can be delegated
- Improved ways of team working required to ensure appropriate skill mix